Make 2013 The Year You Grow Your Business With A Virtual Assistant

Friday 4 January, 2013

Is your New Year Business Resolution to save costs during a recession?

Like many business owners today, I am sure you are being challenged by keeping costs down in a recession. rising bills, falling orders, tighter margins etc.

Well I am here with an excellent solution which is why I set up Gerri Spiers Virtual Assistant Services.

I offer a professional back office bureau service. In simple terms I can handle all your office and administration work for you. I work in my own home rather than at your premises - saving you time, hassle and a lot of money too.

Your business is unique and needs someone who understands exactly the way you work.

I tailor my services to your precise needs and are always looking for ways to make life easier for you. I do not just answer your calls or manage your diary; I aim to quickly become an indispensable part of your team.

There are lots of benefits of outsourcing your back office work. More importantly it can save you money - possibly thousands of pounds a year.

You see, when you outsource you save money on office space, heating, lighting, building insurance, business rates, computers and equipment, training and all other overheads associated with actually having people on your payroll.

With outsourcing you just pay for the office services you need when you need them. You do not pay for what you do not need.

I set up Gerri Spiers Virtual Assistant Services to offer a bespoke service to VIP's, senior executives and ultra high net worth individuals (UHNWI) including managing their private and personal business on their behalf.

I'Ve worked with people at all levels helping them to ensure their events run smoothly and are a total success. That's how I help them build and maintain their excellent reputation.

My job is to understand your needs and create a bespoke solution which will allow you to focus on your core business activities and maximise business and income opportunities. Your needs, thoughts and demands become my objectives, aims and goals.

The bottom line is this - I can help your business survive and be profitable through the recession.

While the duties I perform for my clients cannot easily be categorised, please check my website for further comprehensive details.

Why not contact me for a FREE consultation.

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